

## Cabinet

---

Meeting Venue

**By Teams**

---

Meeting date

**Tuesday, 20 October 2020**

---

Meeting time

**2.00 pm**

---

For further information please contact

**Stephen Boyd**

01597 826374

steve.boyd@powys.gov.uk



County Hall  
Llandrindod Wells  
Powys  
LD1 5LG

14 October 2020

---

Mae croeso i chi siarad yn Gymraeg neu yn Saesneg yn y cyfarfod.

Rhowch wybod pa iaith rydych am ei defnyddio erbyn hanner dydd, ddau ddiwrnod gwaith cyn y cyfarfod.

You are welcome to speak Welsh or English in the meeting.

Please inform us of which language you wish to use by noon, two working days before the meeting.

---

### AGENDA

<b>1.</b>	<b>APOLOGIES</b>
-----------	------------------

To receive apologies for absence.

<b>2.</b>	<b>MINUTES</b>
-----------	----------------

To authorise the Chair to sign the minutes of the last meeting held as a correct record.

(Pages 3 - 10)

<b>3.</b>	<b>DECLARATIONS OF INTEREST</b>
-----------	---------------------------------

To receive any declarations of interest from Members relating to items to be considered on the agenda.

<b>4.</b>	<b>NORTH POWYS WELLBEING PROGRAMME - PROGRAMME BUSINESS CASE</b>
-----------	--

To consider a report by County Councillor Myfanwy Alexander, Portfolio Holder for Adult Social Care.

(To Follow)

<b>5.</b>	<b>TAKING A BREAK - RESPITE IN POWYS</b>
-----------	--

To consider a report by County Councillor Myfanwy Alexander, Portfolio Holder for Adult Social Care.

(Pages 11 - 30)

<b>6.</b>	<b>POWYS COUNTY COUNCIL SUPPORT FOR SHIELDING INDIVIDUALS DURING THE COVID 19 PANDEMIC</b>
-----------	--

To consider a report by County Councillor Graham Breeze, Portfolio Holder for Corporate Governance and Engagement.

(Pages 31 - 42)

# **MINUTES OF A MEETING OF THE CABINET HELD AT BY TEAMS ON TUESDAY, 29 SEPTEMBER 2020**

## **PRESENT**

County Councillor M R Harris (Chair)

County Councillors MC Alexander, G Breeze, A W Davies, P Davies, J Evans, H Hulme and R Powell

In attendance: County Councillors I McIntosh, D Price, J Pugh, P Roberts, E. Vaughan, JM Williams, J Williams.

## **1. APOLOGIES**

There were no apologies for absence.

## **2. MINUTES**

The Leader was authorised to sign the minutes of the last meeting held on 15<sup>th</sup> September 2020 as a correct record.

## **3. DECLARATIONS OF INTEREST**

County Councillor Myfanwy Alexander declared a personal and prejudicial interest in the report on the Llanfyllin Catchment Business Case. County Councillor Rachel Powell declared a personal and prejudicial interest in the report on the Ysgol Calon Cymru Strategic Outline Case. County Councillor Aled Davies declared a personal but non prejudicial interest in the report on the Llanfyllin Catchment Business Case as his interest related only to the proposal to provide a new campus at Ysgol Llanfyllin rather than wider proposals for the catchment. County Councillor David Price declared a personal but non pecuniary interest in the report on the Ysgol Calon Cymru Strategic Outline Case.

## **4. REVISED 21ST C SCHOOLS BAND B STRATEGIC OUTLINE PROGRAMME (SOP)**

Cabinet was asked to approve a revised Strategic Outline Programme (SOP) to Welsh Government's 21<sup>st</sup> Century Schools Programme requesting an increase in the funding envelope from £113 million to £263 million, to support the Council's Strategy for Transforming Education in Powys 2020-30. In introducing the report, the Portfolio Holder for Education and Property impressed upon colleagues the significance of the decisions the Cabinet was being asked to make. He advised that this was the first wave of school transformation proposals to be considered by Cabinet and noted that the projects were at different stages of development as reflected in the reports being presented at the meeting. The Portfolio Holder advised that given the Covid-19 pandemic, ample time would be given to consultation using a range of methods.

The Chair of the Learning and Skills Scrutiny Committee advised that the committee would not be commenting at this stage but would be when reports came back to Cabinet following consultation.

Cabinet gave its full support to this ambitious plan for education in the county whilst noting that it would require considerable Welsh Government support and have significant consequences for the Council's budget.

## **RESOLVED**

- 1. To approve a revised Strategic Outline Programme (SOP) for submission to the Welsh Government's 21<sup>st</sup> Century Schools' Programme, requesting an increase in the funding envelope from £113 million to £263 million to support the Council's Strategy for Transforming Education in Powys; and**
- 2. To agree that officers will provide a draft sustainable financial strategy for the delivery of the ten-year education strategy, noting that it will have significant resource implications for the Council, which will need to be addressed in the 2021-22 budget and 2021-2031 Capital Programme.**

<b>5.</b>	<b>21ST CENTURY SCHOOLS PROGRAMME - YSGOL BRO HYDDGEN COMMUNITY CAMPUS PROJECT</b>
-----------	--

Cabinet was asked to approve submission of a revised Strategic Outline Case (SOC) and Outline Business Case (OBC) to Welsh Government's 21<sup>st</sup> Century Schools Programme for capital investment to replace the existing Ysgol Bro Hyddgen school estate in Machynlleth with an all-age community campus on the current secondary campus site. The new flagship community campus would include early years and education provision, along with brand new leisure and library facilities, replacing the existing Bro Ddyfi Leisure Centre and Machynlleth library. It was the Council's intention for the Bro Hyddgen Community Campus scheme to become the blueprint for the new Strategy for Transforming Education in Powys.

The project had been approved by Welsh Government and Cabinet in July 2017 at an initial projection of £23.2 million. The funding required was estimated at £48,250,369, 65% funded by Welsh Government and 35% by the County Council.

Local Members County Councillors Elwyn Vaughan and Michael Williams spoke in support of the proposal and welcomed the proposed investment.

## **RESOLVED**

- 1. To approve the submission of the combined Strategic Outline Case (SOC) and Outline Business Case (OBC) to**

**Welsh Government's 21<sup>st</sup> Century Schools Programme for capital investment to replace the existing Ysgol Bro Hyddgen school estate in Machynlleth with an all-age community campus on the current secondary campus site. The new flagship community campus will include early years and education provision, along with leisure and library facilities. The revised SOC/OBC replaces the previous version which was approved by Welsh Government in 2017.**

- 2. To approve the purchase of additional land to develop a grass pitch to meet Building Bulletin guidance.**

<b>6.</b>	<b>LLANFAIR CAEREINION C.P. SCHOOL AND CAEREINION HIGH SCHOOL</b>
-----------	---

Cabinet was asked to give its approval to commence the statutory process to amalgamate Llanfair Caereinion C.P. School and Caereinion High School, to create a new all-age school in Llanfair Caereinion on the current sites of the two schools. The target date was to close the two schools on the 31<sup>st</sup> August 2022 and to open the new school on the 1<sup>st</sup> September 2022.

**RESOLVED to commence consultation in accordance with the requirements of the School Organisation Code on the following proposal:**

**'To amalgamate Llanfair Caereinion C.P. School and Caereinion High School to create a new all-age school in Llanfair Caereinion. This will be achieved by closing Llanfair Caereinion C.P. School and Caereinion High School and opening a new all-age school providing education for pupils aged 4-18 on the current site of the two schools.'**

<b>7.</b>	<b>LLANFYLLIN CATCHMENT PROGRAMME BUSINESS CASE</b>
-----------	---

County Councillor Myfanwy Alexander declared a personal and prejudicial interest in this item and left the meeting while it was being discussed.

Cabinet was asked to give its approval for the following:

- a) To submit a Programme Business Case (PBC) to the Welsh Government's 21<sup>st</sup> Century Schools Programme for the following capital investment in the Llanfyllin catchment:
  - A new community campus for approximately 900 pupils aged 4 – 18 in Llanfyllin, replacing the current poor condition buildings of Ysgol Llanfyllin – to be built on the current Ysgol Llanfyllin site.
  - To establish and build a new 360 place area school, to replace Carrehofa School and Llandysilio C. in W. School – this could also

potentially include neighbouring schools in the Welshpool catchment as well. Site to be confirmed. The Portfolio Holder for Education and Property explained that one catchment was not being looked at in isolation and that catchments were not set in stone and boundaries may change.

- To establish a new Welsh-medium school on the current Llanrhaeadr-ym-Mochnant site, replacing both Ysgol Pennant and Llanrhaeadr-ym-Mochnant Primary School. This may require capital funding to extend the school.
  - To provide an extension to Llansantffraid CiW Primary School.
  - Possible closure of Llangedwyn CiW School, Llanfechain CiW School and Ysgol Bro Cynllaith.
- b) To bring back a further report to Cabinet by December 2020 outlining the initial school reorganisation proposals required.

The cost of the preferred way forward was estimated to be £49.5 million.

In the case of Ysgol Llanfyllin, it was not anticipated that any further consultation would be required to develop the new build community campus as a school reorganisation process to merge Llanfyllin C.P. School and Llanfyllin High School was carried out last year, and Ysgol Llanfyllin opened as a new all-age school in September 2020. With regard to the other proposals, confirmation was given that there would be full and transparent consultation with all schools and communities that were potentially affected and all schools would be named in the report that came to Cabinet in December.

The Leader confirmed that the Cabinet had received an email from County Councillor Arwel Jones as local member to Carreghofa and Llandysilio Schools who had asked the Cabinet to take into account that both schools offered excellent education and that the majority of pupils were able to walk to school which would not be the case with an area school. He had noted that extensions had been built at both schools at considerable expense and that whilst pupil numbers had fallen in recent years, the projections going forward were looking stable with planning applications approved for a total of around 130 properties to be built.

## **RESOLVED**

- 1. To submit a Programme Business Case (PBC) to the Welsh Government's 21<sup>st</sup> Century Schools Programme for the following capital investment in the Llanfyllin catchment:**
  - **A new community campus for approximately 900 pupils aged 4 – 18 in Llanfyllin, replacing the current poor condition buildings of Ysgol Llanfyllin – to be built on the current Ysgol Llanfyllin site.**

- To establish and build a new 360 place area school, to replace Carreghofa School and Llandysilio C. in W. School – this could also potentially include neighbouring schools in the Welshpool catchment as well. Site to be confirmed.
  - To establish a new Welsh-medium school on the current Llanrhaeadr-ym-Mochnant site, replacing both Ysgol Pennant and Llanrhaeadr-ym-Mochnant Primary School. This may require capital funding to extend the school.
  - To provide an extension to Llansanffraid CiW Primary School.
  - Possible closure of Llangedwyn CiW School, Llanfechain CiW School and Ysgol Bro Cynllaith.
2. To bring back a further report to Cabinet by December 2020 outlining the initial school reorganisation proposals required. Full consultation will be undertaken before any final decisions are made. In the case of Ysgol Llanfyllin, it is not anticipated that any further consultation would be required to develop the new build community campus as a school reorganisation process to merge Llanfyllin C.P. School and Llanfyllin High School was carried out last year, and Ysgol Llanfyllin opened as a new all-age school in September 2020.

Councillor Alexander returned to the meeting.

<b>8.</b>	<b>BRECON CATCHMENT PROGRAMME BUSINESS CASE</b>
-----------	---

Cabinet was asked to consider giving approval

- a) To submit a Programme Business Case to the Welsh Government's 21<sup>st</sup> Century Schools Programme for the following capital investment in the Brecon catchment:
- A new 360 place English-medium primary school in Brecon, to replace Mount Street Infants School, Mount Street Juniors School and Cradoc C.P. School, with a co-located Pupil Referral Unit and a community swimming pool – to be built on the site of the old Brecon High School.
  - A new 180 place dual-stream primary school in Sennybridge, replacing the current poor accommodation at Sennybridge CP School – to be built on the current site of Sennybridge CP School.

- b) To bring back a further report to Cabinet by December 2020 outlining the school reorganisation proposals required. This would be after consultation with schools and communities.

The cost of the preferred way forward was estimated to be £32,169,087

County Councillor Iain McIntosh spoke against the proposal to close Cradoc CP School noting that it was a well-run medium sized school with close links to the community. He questioned the need to build a new swimming pool. In response Councillor McIntosh's points the Portfolio Holder acknowledged that the schools were very well run but said that it was important to plan for a schools footprint that could be sustained in the long term and invest in teaching and learning rather than maintain buildings. In respect of the swimming pool, it was explained that the leisure facilities in Brecon were outdated and in need of capital investment. The aim was to have the new school open for September 2024.

**RESOLVED to approve the following:**

- a) **To submit a Programme Business Case to the Welsh Government's 21<sup>st</sup> Century Schools Programme for the following capital investment in the Brecon catchment:**
- **A new 360 place English-medium primary school in Brecon, replacing Mount Street Infants School, Mount Street Juniors School and Cradoc CP School, with a co-located Pupil Referral Unit and a community swimming pool – to be built on the site of the old Brecon High School.**
  - **A new 180 place dual-stream primary school in Sennybridge, replacing the current poor accommodation at Sennybridge CP School – to be built on the current site of Sennybridge CP School.**
- b) **To bring back a further report to Cabinet by December 2020 outlining the school reorganisation proposals required. Full consultation will be undertaken before any final decisions are made.**

<b>9.</b>	<b>YSGOL CALON CYMRU STRATEGIC OUTLINE CASE</b>
-----------	---

County Councillor Rachel Powell declared a personal and prejudicial interest in this item and left the meeting whilst this item was being considered.

Cabinet was asked to give approval for the following:

- a) To submit a Strategic Outline Case (SOC) to the Welsh Government's 21<sup>st</sup> Century Schools Programme for investment to develop:
- New facilities for 925 pupils aged 11 – 18 in Llandrindod Wells, replacing the existing poor accommodation at the current



Llandrindod campus – to be built on the current Llandrindod Campus;

- New or remodelled facilities at Builth Wells to accommodate 450 pupils aged 4-18 along with early years facilities – to be built on the current Builth Wells Campus;
- Community facilities will be included but these have not yet been defined;
- It is the intention that the Llandrindod Wells campus would deliver English-medium provision and that the Builth Wells campus would deliver Welsh-medium provision.

- b) To bring back a further report to Cabinet by November 2020 outlining the school reorganisation proposals required to achieve the changes outlined above. Full consultation would be undertaken before any final decisions are made.

The cost was estimated to be £61.0 million.

County Councillor David Price raised concerns over community cohesion noting that the organic growth of bilingual education had served the area well. He was concerned that the proposal would be divisive coming so soon after the merger to form Ysgol Calon Cymru and with pupils having to travel to Llandrindod for English medium education.

County Councillor Jeremy Pugh argued that the model proposed was not sustainable, questioning why there had been no assessment of the impact on other schools and noting that transport costs had not been taken into account. He said that this model should not be imposed on a predominantly English speaking area and asked if the Cabinet was seeking to close the Builth Wells site by the back door.

County Councillor Jon Williams welcomed the proposals to transform education in the area but asked how underfunding at Ysgol Calon Cymru would be addressed. He asked Cabinet to recognise the hard work of governors, staff and pupils at Ysgol Calon Cymru.

The Portfolio Holder for Education and Property explained that there was inadequate Welsh medium education provision in the south of the county and that this proposal would help address this utilising the facilities in Builth Wells. The Cabinet had committed to secondary provision in 13 localities including Builth Wells. The deficit position of Ysgol Calon Cymru showed that there were not enough resources to sustain two English medium schools in such close proximity. This preferred option would allow properly funded English medium education in Llandrindod Wells and Welsh medium education in Builth Wells. Addressing points about primary schools in the catchment and Sixth Form provision, it was explained that the schools transformation programme was phased into manageable parts and that further reports would be brought forward over the coming months.

**RESOLVED to approve**

1. **To submit a Strategic Outline Case (SOC) to the Welsh Government's 21<sup>st</sup> Century Schools Programme for investment to develop:**
  - **New facilities for 925 pupils aged 11 – 18 in Llandrindod Wells, replacing the existing poor accommodation at the current Llandrindod campus – to be built on the current Llandrindod Campus;**
  - **New or remodelled facilities at Builth Wells to accommodate 450 pupils aged 4-18 along with early years facilities – to be built on the current Builth Wells Campus;**
  - **Community facilities will be included but these have not yet been defined;**
  - **It is the intention that the Llandrindod Wells campus would deliver English-medium provision and that the Builth Wells campus would deliver Welsh-medium provision.**
2. **That officers bring back a further report to Cabinet by November 2020 outlining the detailed implementation steps, including consultation, required to achieve the new facilities.**

County Councillor Rachel Powell returned to the meeting.

<b>10. COVID BUSINESS SURVEY</b>
----------------------------------

Cabinet received details of a survey carried out with businesses in Powys on the impact of the Covid-19 pandemic. Over 1,000 businesses had responded with 99% of businesses saying they had been affected and 81% saying the impact had been severe. 344 businesses had laid off staff temporarily and 96 had laid staff off permanently. Two thirds of businesses were worried about their businesses surviving. 99% had reported a drop in revenue, with half reporting a 100% drop in revenue. The Council had received some positive comments about the speed with which business grants were processed. It was noted that grants worth some £53m had been paid out in Powys, the third highest amount in Wales. Cabinet thanked officers for the report which would be used to lobby for further government support.

**County Councillor M R Harris (Chair)**

**CYNGOR SIR POWYS COUNTY COUNCIL.****CABINET EXECUTIVE  
20 October 2020**

**REPORT AUTHOR:** County Councillor Myfanwy Alexander  
Portfolio Holder for Adult Social Care

**REPORT TITLE:** Taking a Break – Respite in Powys

---

**REPORT FOR:** Decision

---

**1. Purpose**

- 1.1. The Social Services and Well-being (Wales) Act (SSWBA) promotes choice, flexibility and independence for people who need care and support and their carers by giving them more say in how their personal well-being outcomes can be achieved. The SSWBA promotes giving individuals greater choice and control over the way in which services are designed and delivered. This approach is reflected in the Health and Care Strategy and Vision 2025.
- 1.2. Powys County Council has, historically, been providing respite care according to legal requirements, with no formal respite policy in place over the last few years.
- 1.3. This report introduces a new respite policy for Powys (please see Appendix I) and requests Cabinet's agreement for the Council to implement.

**2. Background**

- 2.1. Respite care is provided in a variety of ways in Powys for eligible adults. Social workers work with individuals to identify care needs and carers' needs and consider methods of providing respite care and support to enable carers to have a break from their caring roles for a period of time.
- 2.2. The way in which this care is provided by the Council has changed in recent years. Formerly, the respite care needs of adults were met primarily through use of residential care facilities, both through block contracts and spot purchasing residential home placements where required.
- 2.3. More recently, it has been recognised that service users and their families want increased flexibility in the way that respite care is provided. People have chosen to have this delivered through a variety of means, including direct payments, sitting services, and 'Shared Lives' provision.
- 2.4. The SSWBA also requires that Information, Advice and Assistance is easily available to the public and supports individuals and carers to continue to live independently and to do what matters to them.

- 2.5. In pursuance of this it was decided to prepare an easy to read policy document which could be used as an information leaflet for carers in Powys.

### **3. Advice**

- 3.1. This policy has been consulted upon with:
- 3.1.1.1. Adult Social Care Senior Management Team
  - 3.1.1.2. Social Services Leadership Team
  - 3.1.1.3. Credu – Powys Carers' Organisation
  - 3.1.1.4. Powys Carers Steering Group
- 3.2. All comments made have been incorporated into the final document.

### **4. Resource Implications**

- 4.1. It is not anticipated that this policy will have a negative impact on the Council's finances.
- 4.2. The Deputy Section 151 Officer notes the contents of this report and confirms that it will not have a financial impact.

### **5. Legal Implications**

The Adult Social Solicitor has commented as follows:-

- 5.1. THE SSWBA requires a local authority to work in partnership with individuals and their families and carers to ensure that services meet the care and support needs identified. It also recognises the contribution people can make to their own well-being, and their responsibility to do so. (paragraph 7 code of practice part 4)
- 5.2. A local authority must provide and keep under review support plans for carers. This is in order to promote consistency between plans for carers and to treat carers in the same way as people with needs for care and support. In some instances, an assessment may identify that where the person is a carer with support needs the local authority can meet those needs by providing care and support to the person cared for. This may be the case even when there is no duty to meet the needs of the person cared for and there is no separate care and support plan for that person. (part 4, para 64)
- 5.3. The Head of Legal and Democratic Services ( Monitoring Officer ) has commented as follows: " I note the legal comment and have nothing to add to the report".

### **6. Data Protection**

- 6.1. This proposal does not involve the processing of personal data.

### **7. Comment from Local Members**

- 7.1. Not applicable, as the policy is appropriate for the whole of the Council's area.

## **8. Integrated Impact Assessment**

- 8.1. An Integrated Impact Assessment is attached.

## **9. Recommendation**

- 9.1. For Cabinet to agree the contents and implementation of the policy, as set out in Appendix I.
- 9.2. For the Communications Team to develop the policy into a web-document which can be printed as a leaflet for sharing.

Contact Officer: Dylan Owen

[dylan.owen@powys.gov.uk](mailto:dylan.owen@powys.gov.uk)

Email:

Head of Service: Dylan Owen

Corporate Director: Alison Bulman

# Taking a Break

## Respite in Powys

Title:	<b>Taking a Break: Respite in Powys</b>	Date:	<b>1 August 2020</b>
Author:	<b>Dylan Owen</b>	Version:	<b>5.0</b>
Status:	<b>Final for Cabinet Agreement</b>	Distribution	<b>SMT</b>

### Are you a carer?

Do you provide unpaid care for someone who is unwell, frail or has a disability?

It is great to be able to provide care and it can be very rewarding and positive. It is also possible to become tired and to feel that your emotional and physical health is being affected. It is important that carers have the opportunity to do other things in the community, or to access work or education.

We consider you to be a carer if you provide unpaid support or care for a family member, partner, child, or friend because of their age, disability, physical or mental illness, substance misuse or other addiction and who cannot cope without your support.

Anyone can be a carer, no matter what their age, gender or background.

It is important that you are supported to be able to do what matters to you, including to continue being a carer.

### What is respite?

If you are an unpaid carer and feel that you need a break from caring, we can provide 'respite care'. Respite care aims to provide care for the person you care for, so that you can have a break. This can be any of the following:

- A Direct Payment: this is a payment that would be made to you or the cared-for person so that you can purchase care, either at home, or somewhere else. This payment can be up to the normal cost of care or the amount we would pay for residential care for the same period of time or for the cost of a sitting service.
- Residential Respite: this is where you can book a room in a residential care home for the cared-for person for a short period of time. This could enable you, the carer, to go for a holiday or just to take a break and relax. This could

be in a residential care home, or in one of many other options, such as in supported housing. This type of respite is usually available for up to a fortnight, six times a year.

- Replacement Care: if you are going away, we can pay for care workers to provide care for a short period to support the person for whom you usually provide care. This would usually be for up to a fortnight.
- Shorter Periods of Respite: we can arrange for you to have regular short periods of support. This can be from a few hours every week to a few days occasionally:
  - We can provide a '*sitting service*' where the paid care worker will stay with the individual for a few hours on a regular basis, so that you can go about your regular business.
  - We have a '*Shared Lives*' service, where the individual can stay with paid care workers for a short period of time. This service has a 'familial' nature, in that the individual lives with another family for a period of time.
- Children's Short Breaks: there is short break provision for children in Powys to which we can help you gain access. There is a separate short break policy statement available about this provision.

## **Finding the right respite for you and the person who needs care**

To access respite care, you will need to contact social services through our call centre, ASSIST on this number: 0345 602 7050. They will ask you about you and the person you care for, and they will try to find out what matters to you and what type of support you may like. They will then, probably, ask a social worker to visit you. The social worker will want to consider with you what type of support or respite would be most suitable and will then prepare a plan with you for your support and/or care. Please note that the person you care for will need to agree to accept support from the Council.

The social worker may also ask someone else to visit you in order to create a bespoke respite service specifically for you. This would give you the chance to have flexible respite and for the support to be specially prepared for you (or the cared-for) and your interests. Social services can provide information on respite available to individuals even if they intend funding this for themselves.

Safeguarding people who receive respite is extremely important and we work with care providers to ensure that they comply with Wales Safeguarding Procedures and Care Inspectorate Wales' requirements. We also monitor the quality of services regularly in order to ensure that they are of the highest quality possible.

## **How much can I have? And do I have to pay?**

The amount of respite care an individual may be offered will depend on their, or their carers' individually assessed needs and circumstances. The amount of respite will be written down in a formal plan. This plan should aim to ensure that individuals and their carers can carry on with their caring role and support their wellbeing. The plan should be reviewed annually or if there's a change in your circumstances. Different types of respite will be available for different time periods, but residential respite is usually available for up to a fortnight and up to six times a year

Services to carers are free of charge in Powys, so because respite is a service to the unpaid carer, respite is almost always free of charge. However, if the service is to provide personal care for the individual then the Council would need to undertake a financial assessment and charge based on disposable income, part of the "Welsh Government Charging for Community Services", capped at £100 per week (please note that the cap may change and that the figure quoted relates to the amount during 2020).

## **Not all care is respite**

Respite is an occasional, but planned break. It is not an emergency stay at residential care, nor a short term stay in residential care for whatever reason.

Respite is not providing care for someone because there isn't an unpaid carer available at short notice. If that's the case the person should have an assessment in their own right for care and support.



# Cyngor Sir Powys County Council

## Impact Assessment (IA)

*The integrated approach to support effective decision making*



**Please read the accompanying guidance before completing the form.**

This **Impact Assessment (IA)** toolkit, incorporates a range of legislative requirements that support effective decision making and ensure compliance with all relevant legislation.

**Draft versions of the assessment should be watermarked as "Draft" and retained for completeness. However, only the final version will be made publicly available. Draft versions may be provided to regulators if appropriate. In line with Council policy IAs should be retained for 7 years.**

Service Area	Adult Social Care	Head of Service	Michael Gray	Portfolio Holder	Councillor Myfanwy Alexander
Proposal		The Introduction of a New Respite Policy for Powys			
Outline Summary / Description of Proposal					
<p>The Social Services and Well-being (Wales) Act (SSWBA) promotes choice, flexibility and independence for people who need care and support and their carers by giving them more say in how their personal well-being outcomes can be achieved. The SSWBA promotes giving individuals greater choice and control over the way in which services are designed and delivered. This approach is reflected in the Health and Care Strategy and Vision 2025.</p> <p>Powys County Council has, historically, been providing respite care according to legal requirements, with no formal respite policy in place over the last few years. This report introduces a new respite policy for Powys and requests Cabinet’s agreement for the Council to implement.</p>					

Page 47

Version Control (services should consider the impact assessment early in the development process and continually evaluate)

Version	Author	Job Title	Date
1.0	Dylan Owen	Head of Commissioning	18 August 2020

### 2. Profile of savings delivery (if applicable)

2018-19	2019-20	2020-21	2021-22	2022-23	TOTAL
£N/A	£	£	£	£	£

### 3. Consultation requirements

Consultation Requirement	Consultation deadline/or justification for no consultation
Public and Staff consultation required	Engagement undertaken with a wide variety of public forums and staffing groups. This has included the Carers Steering Group, the Carers Forum, the Older Persons' Forum, and partnerships within the Regional Partnership Board.

# Cyngor Sir Powys County Council

## Impact Assessment (IA)

*The integrated approach to support effective decision making*



### 4. Impact on Other Service Areas

**Does the proposal have potential to impact on another service area? (Have you considered the implications on Health & Safety and Corporate Parenting?)**  
**PLEASE ENSURE YOU INFORM / ENGAGE ANY AFFECTED SERVICE AREAS AT THE EARLIEST OPPORTUNITY**

Adult Services	<input checked="" type="checkbox"/>	Education	<input type="checkbox"/>	Legal and Democratic Services	<input type="checkbox"/>
Children's Services	<input type="checkbox"/>	Finance	<input type="checkbox"/>	Property, Planning and Public Protection	<input type="checkbox"/>
Commissioning	<input checked="" type="checkbox"/>	Highways, Transportation and Recycling	<input type="checkbox"/>	Transformation and Communications	<input type="checkbox"/>
Digital Services	<input type="checkbox"/>	Housing and Community Development	<input type="checkbox"/>	Workforce and OD	<input type="checkbox"/>

### Data Protection Impact Assessment

Will the proposal involve processing the personal details of individuals? Yes ☐ No ☒

Is Powys County Council the data controller? Yes ☐ No ☐ N/A

If you have answered yes to either of the above you will be required to complete, as a minimum, the screening questions on the data protection impact assessment.  
 For further advice please contact the Data Compliance Team.

Page 18

### 4a Geographical Locations

**What geographical area(s) will be impacted by the proposal? (Chose all those applicable)**

Powys	<input checked="" type="checkbox"/>	Brecon	<input type="checkbox"/>	Llandrindod and Rhayader	<input type="checkbox"/>	Machynlleth	<input type="checkbox"/>
		Builth and Llanwrtyd	<input type="checkbox"/>	Llanfair Caereinion	<input type="checkbox"/>	Newtown	<input type="checkbox"/>
North	<input type="checkbox"/>	Crickhowell	<input type="checkbox"/>	Llanfyllin	<input type="checkbox"/>	Welshpool and Montgomery	<input type="checkbox"/>
Mid	<input type="checkbox"/>	Hay and Talgarth	<input type="checkbox"/>	Llanidloes	<input type="checkbox"/>	Ystradgynlais	<input type="checkbox"/>
South	<input type="checkbox"/>	Knighton and Presteigne	<input type="checkbox"/>				

# Cyngor Sir Powys County Council

## Impact Assessment (IA)

*The integrated approach to support effective decision making*



5. How does your proposal impact on Vision 2025?

Council's Well-being Objective	How does the proposal impact on this Well-being Objective?	IMPACT Please select from drop down box below	What will be done to better contribute to a more positive impact or to mitigate any negative impacts?	IMPACT AFTER MITIGATION Please select from drop down box below
<b>The Economy</b> We will develop a vibrant economy	Appropriate respite provision should increase carers' potential to participate in employment	Good	N/A	Good
<b>Health and Care</b> We will lead the way in providing effective, integrated health and care in a rural environment	The new respite policy should enable better support for individuals in their own communities and provides clarity on respite provision.	Good	N/A	Good
<b>Learning and skills</b> We will strengthen learning and skills	Providing carers with the opportunities to have a regular break may enable them to access education or other learning opportunities.	Good	N/A	Good
<b>Residents and Communities</b> We will support our residents and communities	Respite availability is essential in supporting residents to live their life and to continue in their caring roles.	Good	N/A	Good

# Cyngor Sir Powys County Council

## Impact Assessment (IA)

*The integrated approach to support effective decision making*



### Source of Outline Evidence to support judgements

The engagement undertaken. [Which article.](#) [NHS Information.](#) [Alzheimer's Society Information.](#) [Older People's Commissioner for Wales Guide.](#) [Social Care Wales Rapid Review.](#) [BBC Article on Older Persons' Commissioner's Work.](#)

6. How does your proposal impact on the Welsh Government's well-being goals?

Well-being Goal	How does proposal contribute to this goal?	IMPACT Please select from drop down box below	What will be done to better contribute to a more positive impact or to mitigate any negative impacts?	IMPACT AFTER MITIGATION Please select from drop down box below
<b>A prosperous Wales:</b> An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.	Appropriate respite provision should increase carers' potential to participate in training, education and employment	Good		Good
<b>A resilient Wales:</b> A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).	This policy will support social resilience.	Good		Good
<b>A healthier Wales:</b> A society in which people's physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood. <b>Public Health (Wales) Act, 2017:</b> Part 6 of the Act requires for public bodies to undertake a health impact assessment to assess the likely effect of a proposed action or decision on the physical or mental health of the people of Wales.	The new respite policy should enable better support for individuals in their own communities and provides clarity on respite provision.	Good		Good

# Cyngor Sir Powys County Council

## Impact Assessment (IA)

*The integrated approach to support effective decision making*



Well-being Goal	How does proposal contribute to this goal?	IMPACT Please select from drop down box below	What will be done to better contribute to a more positive impact or to mitigate any negative impacts?	IMPACT AFTER MITIGATION Please select from drop down box below
<b>A Wales of cohesive communities:</b> Attractive, viable, safe and well-connected Communities.	Respite availability is essential in supporting residents to live their life and to continue in their caring roles.	Good		Good
<b>A globally responsible Wales:</b> A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being. <b>Human Rights - is about being proactive (see guidance)</b> <b>UN Convention on the Rights of the Child:</b> The Convention gives rights to everyone under the age of 18, which include the right to be treated fairly and to be protected from discrimination; that organisations act for the best interest of the child; the right to life, survival and development; and the right to be heard.	Providing carers with the opportunities to have a regular break will support with providing equal opportunities to access universal services and communities.	Good		Good
<b>A Wales of vibrant culture and thriving Welsh language:</b> A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation. <i>Incorporating requirements under the Welsh Language (Wales) Measure 2011 and the Welsh Language Standards</i>				
<b>Opportunities for persons to use the Welsh language, and treating the Welsh language no less favourable than the English language</b>	N/A	Neutral	N/A	Neutral
<b>Opportunities to promote the Welsh language</b>	N/A	Neutral	N/A	Neutral
<b>People are encouraged to do sport, art and recreation.</b>	Providing carers with the opportunities to have a regular break will support with providing equal opportunities to access universal services and cultural opportunities.	Good		Good
<b>A more equal Wales:</b> A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio economic background and circumstances). <i>Incorporating requirements under the Equality Act 2010 (Statutory Duties) (Wales) Regulations 2011 and the Social Economic duty (2020).</i>				
<b>Age</b>	No discriminatory impact.	Neutral		Neutral
<b>Disability</b>	Respite should support carers of people who have disabilities to maintain their caring role.	Good		Good
<b>Gender reassignment</b>	No discriminatory impact.	Neutral		Neutral

# Cyngor Sir Powys County Council

## Impact Assessment (IA)

*The integrated approach to support effective decision making*



Well-being Goal	How does proposal contribute to this goal?	IMPACT Please select from drop down box below	What will be done to better contribute to a more positive impact or to mitigate any negative impacts?	IMPACT AFTER MITIGATION Please select from drop down box below
<i>Marriage or civil partnership</i>	No discriminatory impact.	Neutral		Neutral
<i>Race</i>	No discriminatory impact.	Neutral		Neutral
<i>Religion or belief</i>	No discriminatory impact.	Neutral		Neutral
<i>Sex</i>	No discriminatory impact.	Neutral		Neutral
<i>Sexual Orientation</i>	No discriminatory impact.	Neutral		Neutral
<i>Pregnancy and Maternity</i>	No discriminatory impact.	Neutral		Neutral
<i>Socio-economic duty</i>	No discriminatory impact.	Neutral		Neutral

# Cyngor Sir Powys County Council

## Impact Assessment (IA)

*The integrated approach to support effective decision making*



### Source of Outline Evidence to support judgements

The engagement undertaken. [Which article.](#) [NHS Information.](#) [Alzheimer's Society Information.](#) [Older People's Commissioner for Wales Guide.](#) [Social Care Wales Rapid Review.](#) [BBC Article on Older Persons' Commissioner's Work.](#)

7. How does your proposal impact on the council's other key guiding principles?

Principle	How does the proposal impact on this principle?	IMPACT Please select from drop down box below	What will be done to better contribute to a more positive impact or to mitigate any negative impacts?	IMPACT AFTER MITIGATION Please select from drop down box below
<b>Sustainable Development Principle (5 ways of working)</b>				
<b>Long Term:</b> Looking to the long term so that we do not compromise the ability of future generations to meet their own needs.	Providing carers with the opportunities to have a regular break will support with providing equal opportunities to access universal services and communities.	Good		Good
<b>Collaboration:</b> Working with others in a collaborative way to find shared sustainable solutions.	Providing carers with the opportunities to have a regular break will support with providing equal opportunities to access universal services and cultural opportunities.	Good		Good
<b>Involvement (including Communication and Engagement):</b> Involving a diversity of the population in the decisions that affect them including: <b>Unpaid Carers:</b> Ensuring that unpaid carers views are sought and taken into account	Providing carers with the opportunities to have a regular break will support with providing equal opportunities to access universal services and cultural opportunities.	Good		Good
<b>Prevention:</b> Understanding the root causes of issues to prevent them from occurring including: <b>Safeguarding:</b> Preventing and responding to abuse and neglect of children, young people and adults with health and social care needs who can't protect themselves.	Respite should support carers of people who have disabilities to maintain their caring role.	Good		Good

# Cyngor Sir Powys County Council

## Impact Assessment (IA)

*The integrated approach to support effective decision making*



Page 24

Principle	How does the proposal impact on this principle?	IMPACT Please select from drop down box below	What will be done to better contribute to a more positive impact or to mitigate any negative impacts?	IMPACT AFTER MITIGATION Please select from drop down box below
<b>Integration:</b> Taking an integrated approach so that public bodies look at all the well-being goals in deciding on their well-being objectives.	N/A	Neutral		Neutral
<b>Powys County Council Workforce:</b> What Impact will this change have on the Workforce?	N/A	Neutral		Neutral
<b>Payroll:</b> How will this impact salary, any overtime/enhanced payments etc? Does this affect any particular group of employees? E.g. Male/Female dominated workforce. Does this proposal comply with the Councils Single Status Terms and Conditions?	N/A	Neutral		Neutral
<b>Welsh Language impact on staff</b>	N/A	Neutral		Neutral
<b>Apprenticeships:</b> Has consideration been given to whether this change impacts negatively, or positively on Apprenticeships within the service?	N/A	Neutral		Neutral
<b>Source of Outline Evidence to support judgements</b>				
The engagement undertaken. <a href="#">Which article.</a> <a href="#">NHS Information.</a> <a href="#">Alzheimer's Society Information.</a> <a href="#">Older People's Commissioner for Wales Guide.</a> <a href="#">Social Care Wales Rapid Review.</a> <a href="#">BBC Article on Older Persons' Commissioner's Work.</a>				

8. What is the impact of this proposal on our communities?



Communities	How does the proposal impact on residents and community?	<b>IMPACT</b> See impact definitions in guidance document	What will be done to better contribute to a more positive impact or to mitigate any negative impacts?	<b>IMPACT AFTER MITIGATION</b> See impact definitions in guidance document	Source of Outline Evidence to support judgement
	<i>Providing carers with the opportunities to have a regular break will support with providing equal opportunities to access universal services and communities.</i>	Moderate	This is a positive impact.	Moderate	As set out above

9. What are the risks to service delivery or the council following implementation of this proposal?

Description of risks			
Risk Identified	Inherent Risk Rating Impact X Likelihood (See Risk Matrix in guidance document)	Mitigation	Residual Risk Rating Impact X Likelihood (See Risk Matrix in guidance document)
N/A			

10. Overall Summary and Judgement of this Impact Assessment?

Outline Assessment (to be inserted in cabinet report)	Cabinet Report Reference:
The introduction of a new respite policy does not contain any negative impacts and only provides positive opportunities for individuals, service users, carers and communities.	

11. Is there additional evidence to support the Impact Assessment (IA)?

What additional evidence and data has informed the development of your proposal?
As set out above.

12. On-going monitoring arrangements?

What arrangements will be put in place to monitor the impact over time?
Regular reviews with individual service users.
Please state when this Impact Assessment will be reviewed.

On review of the respite policy.

13. Sign Off

Position	Name	Signature	Date
Impact Assessment Lead:	Dylan Owen	Dylan Owen	18 August 2020
Head of Service:	Michael Gray		18 Augusts 2020
Portfolio Holder:	Councillor Myfanwy Alexander		

14. Governance

Decision to be made by	Council	Date required	06 October 2020
------------------------	---------	---------------	-----------------

FORM ENDS

**Briefing for Powys County Councillors**

**By CREDU Connecting Carers**

**Key Contact for further information: Marie Davies [marie@credu.cymru](mailto:marie@credu.cymru) / 01597 823800**

**4<sup>th</sup> September 2020**

---

**Co-producing Respite with Young and Adult Carers**

*In other words finding creative ways, with young and adult Carers, to keep life manageable and sustain capacity to continue caring*

*About Carers and Young Carers in Powys and why supporting Carers matters for people in communities and public sector budgets*

- There are at least 16,000 unpaid Adult Carers (people who look after a family member who is unwell or disabled) and well over a 1000 Young Carers (Census 2011 and BBC Research indicating that 1 in 12 children become a young carer).
- Caring can be rewarding but can profoundly impact upon the health. 61% of carers report that caring has impacted upon their health. (Carers UK (2018))
- Carers save the Welsh public sector over £8 billion per year with the care and support that they provide. (Carers UK (2018))
- Working well with and involving Carers will reduce overall spending on care. (Carers Trust (2020))
- The Social Services and Wellbeing Wales Act (2014) gives carers the same rights as those they care for and as such they are referred to throughout the Act.

*The Respite Challenge in Powys*

- Powys County Council lead officers and cabinet members have spent time listening to Carers at biannual carer led events facilitated by CREDU. Since 2017 in particular, the need for easier access to flexible respite has been a key issue for Carers. Whereas there were stunning examples of success for some families, others felt that access to meaningful respite was a very serious issue.
- Carers described how sometimes respite means time apart and access to care workers / care homes / foster carers but that respite can actually be found in all sorts of different and creative ways. Also, respite does not always mean time apart from your loved one, but support to have quality time together. Some of this costs money and some does not cost a penny. For example, one Carer drops his wife off at café where she knows lots of people and feels happy and settled, while he takes a walk for an hour. This man has been caring for his wife for many years so is very experienced and has learned to find ways to make life manageable. It was argued that carers and those new to caring need to have the time and space to think about what is really important to them and what is their personal idea of a break is. It was argued respite support should be very personalised and bespoke if it is to have value.

*Powys County Council and Carers working together to develop a progressive solution*

- The Regional Partnership Board has a Carers Steering Group (which started in early 2019) made up of Carers and lead officers from Health, Education and Social services. In response to the listening work, council officers and members had done, they involved Carers significantly in the design and commissioning of the 'Co-producing Respite Project' using Intermediate Care Funding. This approach to listening, designing and commissioning services with Carers has national recognition and featured in a pan Wales Carers Trust Conference.
- CREDU Connecting Carers won the contract to deliver the project and the project became live in November 2019. The project is worth £106k per year which covers a co-ordinator, and a respite budget to test innovative and personalised approaches.

*Impact to since November 2019 and through lockdown*

- 138 individuals have benefited from the project to date, 100% report that the project has supported their wellbeing and capacity to continue caring. Lockdown has delayed some aspects of the project, but it has been adapted to help families cope and find respite during the lockdown period. The feedback and the comments have been powerful and positive. Here are some examples:

### Example 1

*"I dare to dream these days. Before ... I was existing just get through the day. I feel my life has purpose now. CREDU [as a result of funded projects and approach] gave me a reason to live."*

### Example 2

*'... its actually my lifeline and my new found therapy. My son has ASD, ADHD and mental health issues. ... Sometimes his lows mean ...he looks for ways in which he can end things, as a Mum that breaks my heart. But in order for me to balance my own mental health and wellbeing and to support him to the best of my ability, along with working every day, I found going for a bike ride every morning before he got out of bed really helped me deal with whatever the day threw at me. At the beginning of this week my bike gave up and literally fell apart, as I'd probably ridden it to death and far more than it was ever designed for, as it was a teenagers bike! I put it back in my garage and sat on the floor and literally cried, as I felt a sense of panic come over me....  
... I'm so grateful for the support from yourselves...for a new bike , I've felt lots of emotions.... Thank you from me and my son, he now has one happy Mum 😊'*

### Case Example

Parent Carer of an adult son with autism was experiencing significant distress as her son's anxiety levels were spiralling. His main strength and passion is creating music using computer technology and his computer was no longer working. When CREDU listened to the Carer and listened for the strengths in the family and what would really make a difference, we were able to fund a second hand computer with music software. The son has regained access to his life's passion and his mother / carer now has endless hours of respite.

As well as positive feedback from the carer, this is some feedback from her son:

*'Just to let you know that BBC Wales played one of my songs on Saturday night. I did mention the fact that I was only able to make the songs thanks to the donation of the laptop I received from CREDU [as a result of ICF funding]. The song is played 2 hours 11 minutes into the show.*

<https://www.bbc.co.uk/sounds/play/m000k29l?fbclid=IwAR1xg7qArWFnZLnNdCLUJZXmZuGyp88bOlOv2Fnf1nliY70oTB8TKjL0bUc>

### Cost / Benefit

CREDU and Powys Regional Partnership Board are about to undertake an evaluation and a cost benefit analysis. However, you will see from these examples (and the examples in the appendix) that small amounts of money can go a long way. Individual respite grants ranged from £22.00 to £679 in the last quarter, yet the extent to which they are enhancing the quality of life of Carers and their families is profound.

### Critical success factors

- Listening to understand what is fundamentally important to each carer and group of carers. This sounds very simple but Powys CC and CREDU has invested significantly in training, supporting and mentoring all staff and volunteers to listen skilfully.
- Value every individual and notice, acknowledge strengths, and respectfully support people to identify solutions and as far as possible take action for themselves.
- When we focus not on what we can afford but what is possible with carers, we create solutions of high value, but very often, not at a high cost.
- Keep processes very simple so that we can do what matters when it matters to Carers (we work to Carers timescales as much as possible).

### Next steps

- Undertake a rigorous evaluation with Carers at the heart of the process.
- The project continues until March. But may continue for a period depending upon ICF funding.
- Explore how the learning and benefits from this project can be embedded in services that support Carers and their families.

**There are more elements to the project than can be outlined in a sort brief. For further information, please do contact [Marie@credu.cymru](mailto:Marie@credu.cymru) and take a glance at some of the stories in the attached appendix.**

## APPENDIX: Some Narrative Examples of creative approaches to finding respite during the lockdown period

- ❖ I family whose teenage daughter normally goes to a special school was struggling with lockdown and the break in routine. She really missed the adult size sand table at school. The family spoke with a local carpenter and he had one made especially for her that would grow with her. The daughter could now happy playing in the garden helping the rest of the family to get on with whatever they wanted to do. CL1917 cost £160
- ❖ A family with a child with Autism and a new baby really wanted to spend more time In the garden together. They ask for some fun play equipment including water pistols and garden games. This really made lockdown more fun and they were all enjoying the garden. However, they also became more involved in Credu's others activities- they attend the ASD zooms, virtual camp and twitch stream sessions. After doing some activities with the WCD team they are even planning a trip to go and see their sons new friends. The son does not go to school and had no friends before. The parents have told us that he is chatting to his new friends online, playing in the garden and spending more time with them as a family 'we should have done this years ago' CL10544 £148
- ❖ We have a parent Carer who is also a nurse. She has been working full time and more during lockdown and felt so guilty that she was at home more and when she was she had to keep her distance from her children. What she thought would make a difference to her was a trampoline for her children to use when she was at work. While she was working the thought of them happy and playing made her feel better. Seeing photos of them during a shift was a massive lift. CL 11859 £249
- ❖ We had a couple come to us as they had heard about Credu, they asked what we could support with. The husband had been diagnosed with a heart condition which had restricted what they could do. They used to love going on holidays abroad and travelling. They had imagined doing this a lot in their retirement. We talked a lot about the adventures that they had already gone on, it was a lovely conversation. We then asked them to think about what would make their home a lovely place to be and what they could do together. They got back to us in a couple of weeks saying they had had a great time thinking about what could help. They had a bird table and bench a watercolour set so they could both learn to paint. Some pots and pans as they going to get better at cooking and a new rug to make the front room look nice. 'thinking about nice things gave us hope for the future' CL 10595 £394
- ❖ A father lives with his 12 year daughter with severe physical and mental difficulties. He had heard about our project and wondered if we could help him with somewhere for his daughter to lay without having to be strapped in. He told us that the only place she can lay free is on the bathroom floor. So he sits on the toilet every day for some time to give her this time. He had researched and found a large purpose built bean bag that she could lay on anywhere in the house. They can then could have quality time, both being comfortable. They chose the colour and fabric and are really pleased with it. CL 8316 £294

This page is intentionally left blank

## CYNGOR SIR POWYS COUNTY COUNCIL.

CABINET EXECUTIVE  
20<sup>th</sup> October 2020

**REPORT AUTHOR:** County Councillor Graham Breeze  
Portfolio Holder for Digital Services

**REPORT TITLE:** Powys County Council support for shielding individuals during the COVID 19 pandemic

---

**REPORT FOR:** Information

---

## 1. Purpose

- 1.1 To provide an update on the end of “shielding” and the council’s welfare calls.
- 1.2 To provide information on the future planning to support our vulnerable residents during the ongoing pandemic.

## 2. Background

- 2.1 On 23rd March 2020 the UK Government took the unprecedented step to try and limit the spread of COVID-19 and announced that residents with serious underlying health conditions would need to “shield”. This meant that many of our residents were unable to leave their home and unable to get the basic needs of food and prescriptions.
- 2.2 ‘**The Shielded Group**’ were identified by the NHS and were advised by letter to self-isolate. The council received details for all these individuals from Welsh Government and contacted each of them to offer them a Welsh Government food parcel and to identify other needs they may have. The Council also identified other Powys residents as being vulnerable from data held in Social Care, Housing and Customer Services and welfare calls were made to these individuals too.
- 2.3 The role of the local authority has been vital in supporting our vulnerable and shielding residents throughout this challenging period. We acted as the first point of contact for all individuals with concerns about their own individual situation.
- 2.4 The delivery of that support was very much a collective effort between many services and individuals within the authority as well PAVO and other local groups. To support the voluntary activity, the Community Sector Emergency Response Team (CSERT) was established by the

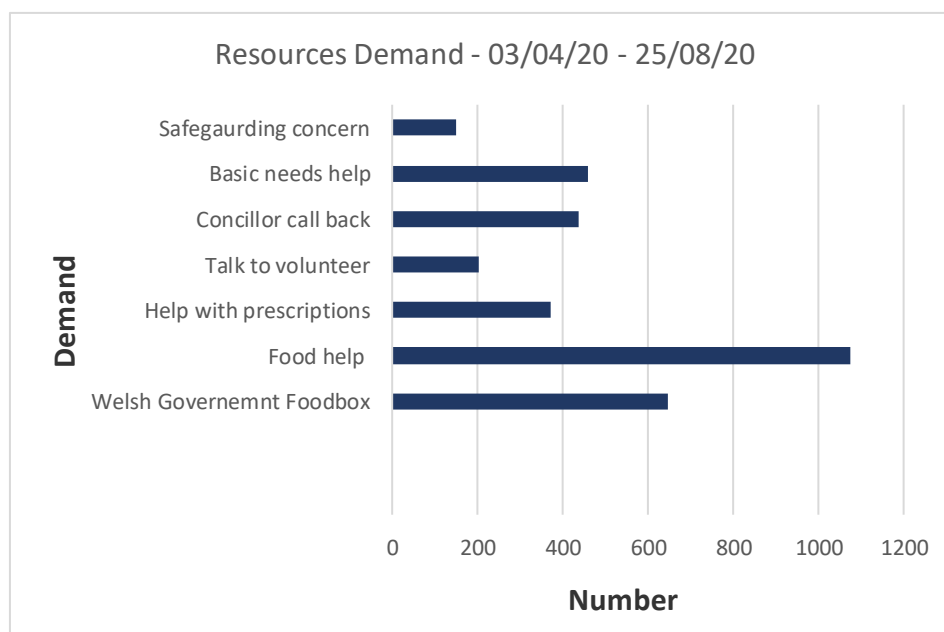
Regional Partnership, led by PAVO. Local councillors and volunteer groups also provided a critical role.

2.5 The support the Council offered to our vulnerable residents included: -

- **Welsh Government food boxes** - Those in the Shielded Group who were unable to rely on family, friends or local community support were provided with a basic package of food and household essentials, delivered direct to their door weekly by a food service supplier.
- **Emergency food parcel** - Those in the Shielded Group that required a WG food parcel but did not have enough food until they received their first delivery, where asked whether they would like their details passed onto PAVO, if they did an automatic e-mail request was made to PAVO requesting that they contact the individual to provide the necessary support.
- **Help with getting food** - For those that had not yet received a food parcel or had no other means of securing food, a service request was automatically e-mailed to PAVO who were able to provide a food shopping service.
- **Help with getting medicines/prescriptions** - For those that had no means of securing a delivery of prescriptions then a service request was automatically e-mailed to PAVO who provided a prescription collection and delivery service.
- **Befriending Services Social contact / wellbeing support** - For those residents that were socially excluded or had no other support network, a befriending service was offered via PAVO.
- **Daily Living Support** - Residents were asked whether they needed support with daily living, if they did then this instigated a service request to the council's Assist team who contacted the resident to discuss their requirements and put in place additional support should it have been needed.
- **Council call back** - To ensure contact was maintained with our residents during this time the council offered a weekly or fortnightly call back service.
- **Councillors call back** - The residents were also asked whether they would like their details passed to their local councillor so that their councillor could make a call back to them.
- **Safeguarding Concerns** - Any safeguarding concerns that were brought to the attention of the call handler were followed up with Assist or Childrens Front door.

2.6 The chart below illustrates the requests of support from our residents from the 3<sup>rd</sup> April 2020 to the end of the welfare calls on the 25<sup>th</sup> August 2020. A total of 23,791 calls have been made.





2.7 Feedback from residents who have received a welfare call and support has been extremely positive with the council receiving several compliments. The below lists some of the feedback received from our residents.

- *"I would like to thank all at Powys County Council for all their help during this difficult time,"*
- *"I think this has been a wonderful service, thank you to everyone,"*
- *"Thank you. I will miss these calls but all I can say is thank you,"*
- *"This has been a brilliant service. I have really enjoyed these phone calls and I for one will be sad that I will no longer be speaking with you. I am thankful you are still thinking of us by offering this PAVO service. Brilliant,"*
- *"Everyone in Powys County Council has been brilliant, I can't thank them enough. I really do enjoy getting these phone calls,"*
- *"The service you have provided over the last three months has been outstanding. I have never felt belittled by any of the welfare callers and I know my husband, who is 87, really appreciates them too,"*
- *"Brilliant service provided by you and all of your colleagues in Powys County Council. I live on my own, so I look forward to receiving them. Thank you,"*
- *"Please can you put it on record on wonderful I think this service Powys County Council are offering to all vulnerable people in the county. I have friends in America and when I tell them the service my local authority is offering; they are amazed and staggered that a local authority cares so much for its residents. In America people are only a number and have no identity, a faceless society. Therefore, on behalf of myself, neighbours, and the many thousands of vulnerable people in Powys, can I thank*

*not all the welfare callers, but those behind the scenes such their managers and all those involved in this process. In this time of uncertainty, it is reassuring to know that there are people out there who care for you and are not out to get something for themselves. I will be writing to my local MP to praise you all.*

- 2.8 When shielding was paused on the 16 August 2020, the Welsh Government Food Parcel scheme also came to an end. However, support continues to be on offer to those who are on the Shielded Persons List (SPL), This includes: -
- Food: Priority supermarket shopping slots will continue to be available to those on the SPL after the 16th August 2020.
  - Medicines: The National Volunteer Prescription Delivery Scheme will be available until the end of September.
- 2.9 Other support i.e. Social Care contacts / well-being support will be led through the Local authority and existing relationships that are in place with Community Voluntary Councils to provide the wide range of support that the communities require.
- 2.10 During Covid there were various community-based groups set up (including local organisations, town and community councils, county councillors and other interested parties). CSERT has established 13 community support networks based on the community connector localities and led by the community connector service.
- 2.11 In addition to coordinating the voluntary action in each of these areas, the networks have connected with 120 new COVID voluntary initiatives across the county. PAVO have provided guidelines and safe volunteering information to groups and several have received formal support via the PAVO Development team. The Community Connector service also provided funding to a number of these groups to enable them to carry out their Covid 19 response.

### **3. Planning going forward**

- 3.1 The SPL will continue to be maintained and updated should there be a need to ask individuals to shield again in the future. The Local Authority will continue to hold the SPL and continue to receive updates from Welsh Government monthly, (shared via Objective Connect). The frequency of this will be revisited to meet future needs i.e. in the event of local/national outbreaks. The only exception will be where individuals have exercised their right to be removed from the SPL upon request these will be forwarded to the council as they are received.

- 3.2 Should there be another lockdown locally or nationally we will want to ensure that our most vulnerable and shielding residents are safe and well and that their needs are met. We propose reinstating the support that was in place previously, taking the lead role in offering support for sourcing food, medicines, prescriptions, and well-being, including the reintroduction of the welfare calls.
- 3.3 In July 2020, the Regional Partnership Board agreed that the CSERT would be reconfigured into a Community Support & Response Group (CSRG) to lead in community response to Covid19 (See annex 1). The CSRG will report to and through the RPB's Workforce Futures Board.

#### **4. Advice**

- 4.1 We have already seen many towns and cities across the country have varying lock down measures imposed. A second wave is occurring and similarly additional measures may need to be imposed in Powys at some point. Therefore, there is a need that we are prepared and ready to support our residents should this happen.
- 4.2 The same provision will not be provided for a local area lockdown and a whole Powys wide lockdown due to the Chief Medical Officer currently concluding that shielding does not need to be re-introduced during current restrictions being enforced.
- 4.3 We will work closely with Community Support & Response Group (CSRG) to support the coordination of the third sector activity, to galvanise and harness the contribution of the voluntary sector across Powys in order to deliver what matters to people, improve the independence of individuals and reduce the demands on statutory health and care services.
- 4.4 Community resources that are available will be important in ensuring our residents can access the support they need. This will be discussed in conjunction with PAVO to ensure that there is a balance between ensuring our residents remain safe but not stifling community responses.

#### **5. Resource Implications**

- 5.1 Support for vulnerable residents who contact us during a full or partial lockdown for Powys will be provided by CSRG. Active unified communications by the Council and PAVO will be implemented guiding residents to the support provided by CSRG.
- 5.2 Support for any vulnerable residents known to Social Care will be managed through their normal case worker as appropriate.

**6. Legal implications**

**7. Data Protection**

Considerations were given both nationally and locally as to the appropriate use of personal data in the delivery of support to those on the SPL. Going forward any changes as to the use of such information will be reconsidered to ensure ongoing compliance and protection of the individual's information and privacy.

**8. Comment from local member(s)**

**9. Integrated Impact Assessment**

9.1 There is no impact assessment completed at this stage.

**10. Recommendation**

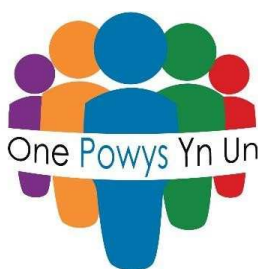
10.1 There are no recommendations as this report was produced for information and awareness.

Contact Officer: Diane Reynolds  
Tel: 01597 826008  
Email: [diane.reynolds@powys.gov.uk](mailto:diane.reynolds@powys.gov.uk)

Head of Service: Diane Reynolds

Corporate Director: Ness Young

Bwrdd Partneriaeth  
Ranbarthol Powys  
Iechyd a Gofal  
Cymdeithasol



Powys Regional  
Partnership Board  
Health and  
Social Care

## Powys Regional Partnership Board Summary Sheet

Overview	
<b>Subject</b>	Community Support & Response Group (Social Value Forum)
<b>Prepared by</b>	Carl Cooper
<b>Date of Meeting</b>	27 <sup>th</sup> July 2020
Governance	
<b>Approved and Presented by</b>	Carl Cooper / Carol Shillabeer
<b>Other Committees and meetings considered at</b>	Partnership Leads Cross Cutting & Resource Overview Group (CCROG)
Summary	

In order to support and coordinate the explosion in voluntary activity due to the COVID19 pandemic, the RPB established the Community Sector Emergency Response Team (CSERT), led by PAVO

This team has established 13 community support networks based on the community connector localities and led by the community connector service. In addition to coordinating the voluntary action in each of these areas, the networks have connected with 120 new COVID10 voluntary initiatives across the county.

The community connector service has seen a huge increase (720%) in referrals to its service, and has played a key role in supporting shielded and other vulnerable people.

The Powys Befriending Service has recruited many more volunteers and is supporting 100s of clients via remote befriending, thereby combatting loneliness & social isolation.

The team established processes to register, recruit and place Health and Care volunteers in statutory service settings, in partnership with PCC & PTHB. Over 400 volunteers have been recruited and a number placed with pharmacies, GP practices, PTHB & WAST. A number of these volunteers are being processed and training for placement within PCC settings.

The team has ensured that the voluntary sector has received essential information in order that it might operate effectively during the COVID19 period and beyond. It is also distributing over £225,000 of funding to the sector to resource organisations to support people.

In order to build on the significant achievements of CSERT, it is proposed that CSERT be reconfigured into a Community Support & Response Group (CSRG). ***The proposed Terms of Reference for a CSRG are appended to this summary paper.*** The CSRG would also fulfil the statutory requirement to establish and facilitate a Social Value Forum. The most significant advantage of operating in this way will be its central emphasis on grass-roots co-production.

The CSRG would report to and through the RPB's Workforce Futures Board. In doing so, it will significantly enable and boost the board's work in relation to the voluntary sector workforce.

#### Recommendation:

- RPB Members consider and approve proposal to the establishing of a Community Support & Response Group

Approval / Ratification

x

Decision

x

Information

The paper is aligned to the delivery of the following strategic objective(s) and requirements in the SSWB Act

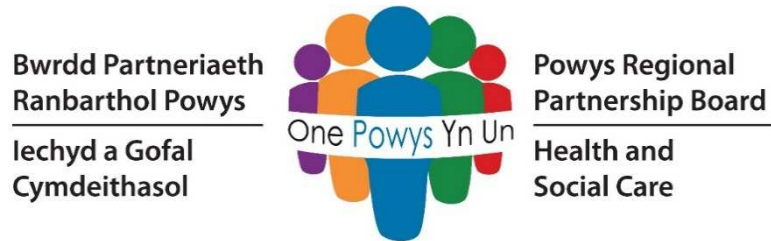
<b>Social Services &amp; Wellbeing Act</b>	<p><b>Voice and control</b> – CSRG will put the individual and their needs at the centre of their care and giving them a voice in, and control over reaching the outcomes that help them achieve well-being.</p> <p><b>Prevention and early intervention</b> – CSRG will enable the RPB to increase preventative services within the community and minimise the escalation of critical need.</p> <p><b>Well-being</b> – CSRG will support people to achieve what matters to them.</p> <p><b>Co-production</b> – CSRG will work with people, groups, organisations &amp; businesses at grass-roots level to encourage and support individuals to become more involved in the design and delivery of services.</p>
<b>Health and Care Strategic Objectives</b>	<p><b>Well Being</b> – The CSRG will work closely with people and community groups to deliver what matters to people in relation to their wellbeing.</p> <p><b>Early Help &amp; Support</b> – The CSRG will seek to help and support people at the earliest possible opportunity, thereby preventing recourse to higher tier interventions.</p> <p><b>Joined-up Care</b> – The CSRG will enable close cooperation between people and agencies of all sectors, putting into practice principles of co-production and integration.</p> <p><b>Digital First</b> – The CSRG will operate, in part, digitally and will support people and organisations to maximise the benefits of digital technology.</p> <p><b>Workforce Futures</b> – The CSRG will be a significant vehicle through which the voluntary sector can play its part in delivering the Workforce Futures Strategic Framework.</p> <p><b>Transforming in Partnership</b> – Building on the work of CSERT, the CSRG will further develop ways in which the voluntary sector, volunteers and private sector will operate as an integrated element within the public service workforce.</p>

### High Level RISKS associated with proposal

- |    |  |
|----|--|
| 1. | The networks are led by the ICF funded community connector service. This funding is not agreed beyond March 31 <sup>st</sup> 2021. |
| 2. | PAVO's capacity to manage and administer the system may be stretched beyond current resource limits.                               |

### Next Steps

- Pending agreement, establishment of group and updates to be provided to RPB in line with Terms of Reference



## **Community Support & Response Group** **(Social Value Forum)**

### **Terms of Reference**

#### **PURPOSE**

The purpose of the Community Support & response Group (CSRG) is to build upon the support and coordination of third sector activity during the COVID-19 pandemic led via the Community Sector Emergency Response Team (C-SERT). In partnership with all sectors and agencies, it will galvanise and harness the contribution of the voluntary sector across Powys in order to deliver what matters to people, improve the independence of individuals and reduce the demands of statutory health and care services.

The CSRG will fulfil the remit of the Social Value Forum in Powys, and will be fully aligned to the outcomes articulated in the Workforce Futures Strategic Framework.

#### **STRUCTURE**

The CSRG will operate on a fundamental principle of subsidiarity. Its primary aim will be to nurture and enable voluntary action at local level in communities across Powys.

It will operate primarily via the 13 local support networks led by the Community Connector Service. These networks will bring together people, organisations, groups and initiatives within the 13 localities in order to:

- coordinate action
- maximise potential
- realise effectiveness
- enable efficiency
- collect, collate & analyse data & information
- pursue opportunities.

The CSRG will be supported by a coordinating group that will facilitate the sharing of learning, information and best practice across the local support networks.

#### **REPORTING AND ACCOUNTABILITY**

The CSRG will report on progress to the RPB on a regular basis including raising any areas of success to celebrate or escalating any issues of risk or concern.

The CSRG will address agreed RPB priorities in a planned and systematic manner.

The CSRG will be clearly aligned to the Workforce Futures Programme Board and provide regular updates against outcomes related to the voluntary sector, as articulated in the Workforce Futures Strategic Framework.

The Chair of the CSRG will have clear responsibility & accountability for driving forward the outcomes within the agreed parameters of work.

The Chair will prepare a bi-annual report in September and February of every year (to feed into the RPB Annual Report). These reports will demonstrate progress against identified RPB priorities and cross cutting themes.



Final

Additional reports will be required throughout the year as the RPB focuses on key themes of work.

Whilst the CSRG will address priorities determined by people and groups at local level, the Chair will ensure alignment to and consistency with the agreed areas of work of the RPB.

The RPB will receive at least one report per year on the cross cutting developments/themes of the Board

## **SECRETARIAT**

The CSRG will have a designated Senior Lead Officer to support the Chair in leading the group and providing efficient administration of the group both in and between meetings.

Meetings will be minuted with clear action logs.

## **FREQUENCY OF MEETINGS**

The local support networks will determine the regularity and frequency of their meetings. The CSRG coordinating group will meet at least twice a year and may establish further sub groups for expediency. The Chair is ultimately responsible for progress and reporting.

## **MEMBERSHIP**

The local support networks will be open to any individual, group or organisation operating within each locality.

The CSRG Coordinating Group will consist of

- a nominee from each of the 13 local support networks
- PAVO
- PCC
- PTHB
- RPB citizen rep
- RPB carers' rep

The CSRG Co-ordination Group will be chaired by PAVO CEO in his/her capacity as RPB third sector representative and RPB lead for the Social Value Forum.

## **QUORUM**

Meetings of the CSRG Coordination Group will be quorate if there is attendance from at least 50% of networks and representatives of the three key RPB partners, Local Authority, Powys Teaching Health Board and PAVO.

It will be a matter for the Chair to determine whether there are sufficient members either present or able to attend to undertake the necessary business of the Coordination Group.

## **CO-PRODUCTION**

In line with the requirements outlined in Part 2 of the SS&WB Act the TSRG will seek to ensure that all work undertaken will be co-produced which means that practitioners and people work together as equal partners to plan and deliver care and support.

The Act states that *'the principles and practices of co-production are intended to build the local core economy of people exchanging their skills, interests and time. They will help to shift the emphasis towards support which is created through the shared interests and common commitment of people with an investment in it'*.

The CSRG will facilitate balanced involvement from the public, voluntary and private sector.

## **ENGAGEMENT**

Final

The CSRG will use a variety of methods, principally via the local support networks, to ensure that the voice of key stakeholders informs the way the TSRG executes and monitors its work.

## **REVIEW**

These Terms of Reference shall be reviewed annually by the TSRG.

Version Ref	Status	Date	Author/Owner
<i>0.1</i>	<i>Draft</i>	<i>26/06/20</i>	<i>Carl Cooper</i>
<i>0.2</i>	<i>Draft</i>	<i>15.07.20</i>	<i>Carl Cooper</i>